

General Statement of Health & Safety



Policy



To be read in conjunction with Standard Operating Procedures and Risk assessments

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This is the statement of general policy and arrangements for:		Do-Cornwall Adventure Activities & First Aid Training
Nigel Kerr: Sole Trader		has overall and final responsibility for health and safety
Freelance Assisting Staff		When applicable have day-to-day responsibility for ensuring this policy is put into practice
Statement of general policy	Responsibility of: Name/Title	Action/Arrangements (What are you going to do?)
Prevent accidents and cases of work-related ill health by managing the health and safety risks in the workplace	Nigel Kerr (Manager)	Relevant risk assessments completed and actions arising out of those assessments implemented. (Risk assessments reviewed as described in assessment paperwork.) Freelance Staff to familiarize themselves with relevant Operating Procedures and Risk Assessments. Nigel Kerr to verify the process.
Provide clear instructions and information, and adequate training. To ensure employees are competent to do their work and clients are aware of any risk associated with activities.	Nigel Kerr	Freelancers given necessary health and safety induction and provided with appropriate training and personal protective equipment where necessary.
Engage and consult with employees on day-to-day health and safety conditions	Nigel Kerr All Freelance Staff	Freelance Staff routinely consulted on health and safety matters as they arise. Technical Advisors consulted at regularly.
Implement emergency procedures – evacuation in case of significant incident.	Nigel Kerr All Freelance Staff Emma Wall (Emergency Base Contact)	Escape routes well signed and kept clear at all times. Emergency procedure briefing on all activities. General Emergency Procedures familiar to all Freelance Staff when on activities.

<p>Safe and healthy working conditions and ensure safety critical equipment is serviceable, in good repair and available.</p>	<p>Nigel Kerr</p>	<p>. System in place for routine inspections and testing of equipment and machinery and for ensuring that action is promptly taken to address any defects. Freelance Staff encouraged through standard operating procedures to take out of service and bring to the attention of Nigel Kerr any defect discovered.</p>
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